



# MAJLIS BANDARAYA KUCHING SELATAN

## ENGINEERING DIVISION

### THE PRIVATE DEVELOPMENT CHECKLIST (WHAT ACTION SHOULD BE TAKEN?)



Please tick  if complied.

A	SUBMISSION OF ENGINEERING PLAN
1.	Four (4) sets of engineering plan originally endorsed by Professional Engineer registered with B.E.M. & Clients, PA, etc. at every pages with topographical plan endorsed by registered Qualified Surveyor enclosed. <input type="checkbox"/>
2.	One (1) copy of approval letter and <b>coloured</b> approved SPA plan/draft subdivision plan. <input type="checkbox"/>
3.	One (1) copy of Certificate of Engineering Plan completely filled and endorsed by Professional Engineer registered with B.E.M. <input type="checkbox"/>
4.	Two (2) sets of structural design calculations for the infrastructure works. <input type="checkbox"/>
5.	Two (2) sets of drainage calculations with sketch plan showing the catchment area. <input type="checkbox"/>
6.	One (1) copy of breakdown estimate cost for the infrastructure works. <input type="checkbox"/>
7.	Cheque for Construction Waste Deposit, amounting to 1% of the construction cost but not less than RM 500. <input type="checkbox"/>

B	COMMENCEMENT OF ENGINEERING WORKS
1.	One (1) copy of Notice of Commencement of Engineering Works completely filled and endorsed by the same Professional Engineer submitting approved engineering plans, at least seven (7) days before the commencement of work. <input type="checkbox"/>

D	APPLICATION FOR CERTIFICATE OF COMPLETION
1.	Letter of clearance from Land & Survey Department on the payment of the 30% Land Premium. <input type="checkbox"/>
2.	One (1) copy of Application for the issue of Certificate of Completion completely filled and endorsed by the same Professional Engineer submitting the approved engineering plans. <input type="checkbox"/>
3.	One (1) copy of Notice of Completion of Engineering Works completely filled and endorsed by the Clients, P.A. etc. <input type="checkbox"/>
4.	Cheque for Road Maintenance Deposit amounting to 10% of construction cost & Landscaping Maintenance Deposit after complying with the requirements from the joint inspection. <input type="checkbox"/>
5.	One (1) copy of printed SESCO receipt for installation of street lighting. <input type="checkbox"/>

E	REFUND OF CONSTRUCTION WASTE DEPOSIT
1.	Write-in for the refund of the deposit after the issued of Certificate of Completion with the original receipt enclosed. <input type="checkbox"/>

F	REQUEST FOR TAKING OVER MAINTENANCE
1.	Write-in to hand over the maintenance of the site after twelve months maintenance period or the roads are used by public whichever is latter. <input type="checkbox"/>

G	REFUND OF MAINTENANCE DEPOSIT
1.	Write in for refund after the letter of taking over maintenance of the site has been issued by the Council and to surrender the original receipt as well. <input type="checkbox"/>

"BERSATU BERUSAHA BERBAKTI"  
"BERKHIDMAT UNTUK MASYARAKAT"  
"AN HONOUR TO SERVE"