

MAJLIS BANDARAYA KUCHING SELATAN COUNCIL OF THE CITY OF KUCHING SOUTH

Dewan Bandaraya Kuching Selatan, Jalan Padungan 93675 Kuching, Sarawak, Malaysia Tel: 082-242311 Fax: 082-240686

LICENCE APPLICATION FORM

Type of Lice	ense Applied:											
Proposed T	rade/Business Name:											
Name of A	pplicants (as in Identity Card):											
L C No.												
I.C. No.:												
Sex: Male	Female											
Age:												
Nationality	: Sarawakian Other State											
Marital Sta	tus: Married Single											
Name of Husband/Wife (if applicable)												
I.C. No.												
Residential	/Postal Address:											
Tel. No.:												
Handphone	2:											
Fax												
Proposed E	Business Site:											
Lot No.	Block/Section No.											
House No.	Floor GF 1st 2nd 3rd											
Floor Area	sa. meters											

	Road	l Name:																	
	Post	Code:							I	I									
12.	Are you holder of any MBKS license? Yes No																		
	If yes, type of license:																		
License No.																			
13.	Have you ever been convicted by the Court for any Criminal Offence (including contravening of Council's By-laws)?									ding									
	(a) Yes No																		
	(b) If Yes, please give details:																		
<u>Declar</u>	ation:																		
I hereby declare that the information given in this form is correct and I undertake to notify the Council of the City of Kuching South of any changes in these circumstances.																			
I understand that the Council is entitled to revoke any licenses issued in connection with this application on account of any false information given by me in this form.									on										
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Note:	Pleas	e tick]																
Date:					-						_								
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CHECKLIST OF DOCUMENTS TO BE SUBMITTED

(1)	Completed Application Forms	х	4 copies	
(2)	Letter of Appointment of Nominee and proof of acceptance of appointment	x	1 сору	
(3)	Photocopy Of Identification Card (Both Sides) OR Copy of Passport (For Non-Sarawakian)	x	1 сору	
(4)	Photocopy Of Work Permit for Related Trades (For Non-Sarawakian Nominee) - If Applicable	x	1 сору	
(5)	Latest Coloured Passport Size Photograph	х	1 сору	
(6)	Photocopy of Extract of Registration of Business Name from LHDN / District Office OR Photocopy of Borang 9 or Borang 24 or Borang 49 from Suruhanjaya Syarikat Malaysia (SSM) if Applicant is a Company	x	1 copy	
(7)	Photocopy Of Building Occupation Permit (O.P)	х	3 copies	
(8)	Photocopy Of Tenancy Agreement OR Original Letter of Consent From The Land Owner / Premises Owner	x	1 сору	
(9)	Photocopy Of Sale And Purchase Agreement OR Photocopy Of Land Title / Temporary Occupation Lease (T.O.L)	x	3 copies	
(10)	Sketch Plan Drawn to Scale (minimum A3 Size) of: i. Locality Plan & Site Plan ii. Floor Layout Plan and/or skid tank details	x x	4 copies 4 copies	
(11)	Photocopy Of The Latest Paid Assessment Bill	Х	1 сору	
(12)	Letter from OR Contract with Shell / Petronas / Petros / Other Supplier	X	1 сору	
(13)	Surat Sokongan Bomba from Jabatan Bomba & Penyelamat	х	1 сору	
(14)	Licence (ATI & ATO) from Ministry of Utilities & Telecommunications Sarawak (if available)	x	2 copies	