

IN ORDER.

CHECKED BY:



MAJLIS BANDARAYA KUCHING SELATAN  
COUNCIL OF THE CITY OF KUCHING SOUTH

The Organising Chairman  
Kuching Festival Fair 2026  
Majlis Bandaraya Kuching Selatan

**CLOSING DATE FOR APPLICATION:  
17.3.2026 (TUESDAY) BEFORE 4:00PM**

**FEEES TO BE PAID UPON SUBMISSION**

Particulars	✓	Receipt No.
Processing Fee – RM50.00 <i>(Non-Refundable)</i>	<input type="checkbox"/>	.....
Deposit – RM300.00 <i>(Refundable)</i>	<input type="checkbox"/>	.....

Tuan/Puan

**KUCHING FESTIVAL FAIR 2026**

I wish to apply for a stall at the above-mentioned event.

Type of Stall (please ✓ stall type): -

- Half Stall                       Single Stall                       Premium Stall

My proposed food and prices are as follows: -

- Contains pork/lard                       No pork & lard                       Vegetarian

Type of Food	Cooking Method [e.g. BBQ, Steamed, Fried, etc.]	Price (RM)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**(THE SALE OF DRINKS AND DESSERT-DRINKS, ICE-BASED FOOD AND UN-CUT FRUITS ARE STRICTLY PROHIBITED. ONLY FOOD APPROVED BY THE COUNCIL AS PER THIS APPLICATION ARE ALLOWED TO BE SOLD AT THE FAIR. ANY CHANGE OR ADDITION SHALL REQUIRE PRIOR WRITTEN APPROVAL FROM THE COUNCIL.)**

My personal particulars are as follows: -

Name/Company: \_\_\_\_\_ IC No. /Co. Reg. No.: \_\_\_\_\_

If Company, Name of Nominee: \_\_\_\_\_

Email Address: \_\_\_\_\_

Age: \_\_\_\_\_ Telephone/HP No.: \_\_\_\_\_

Address: \_\_\_\_\_

Current / previous experiences in operating food related business (if any): -

\_\_\_\_\_  
\_\_\_\_\_

Thank you.

\_\_\_\_\_  
(Signature)



**Note:**

1. The completed application form must be submitted to One-Stop Service Counter (Counters 8 & 9), Lobby, Majlis Bandaraya Kuching Selatan, Jalan Padungan, 93675 Kuching **before 4:00pm, Tuesday, 17 March 2026 together with payment of non-refundable processing fee of RM50.00 and refundable deposit RM300.00. Late submission will be rejected.**
2. The type of stalls and its service charge for the whole duration of the food fair are as stipulated below: -
 

Type of Stall	Size	Service Charge (RM)	Refundable Deposit (RM)
Half Stall	5' x 20'	700.00	300.00
Single Stall	10' x 20'	1,400.00	
Premium Stall	10' x 20'	3,900.00	
3. For the **APPROVED** application, **the applicant and all food handlers MUST** submit the following documents to Council, **failing which the offer will be treated as null and void:** -
  - (a) The original copy of the medical check-up form;
  - (b) Photocopy of the certificate of valid typhoid vaccination;
  - (c) Photocopy of the food handling course certificate; and
  - (d) A passport size photo of the applicant/nominee.
4. The refundable deposit will be forfeited and the applicant will be blacklisted from participating in next year's Food Fair **IF:** -
  - (a) He breached any of the Council's Kuching Festival Food Fair Conditions and Instructions;
  - (b) He rejected the offer upon approval; and
  - (c) He failed to pay the required service charge for stalls.
5. All stall operators and their assistants are required to adhere to any directive issue by relevant Authorities.
6. The selection criteria are based mainly on creativity and innovativeness.
7. The Council reserves the right to reject the application even though the applicant meets all the requirements.

I hereby acknowledge that I have completely read, fully understand and agreed to the notes of this application.

\_\_\_\_\_  
(Signature)

Name:

I.C. No.:

Date:

NO.	DOCUMENTS FOR SUBMISSION	NO. OF COPY	FOR OFFICE USE ONLY	
			COMPLIED	NOT COMPLIED
1	Completed application form.	1	<input type="checkbox"/>	<input type="checkbox"/>
2	Photocopy of the applicant/nominee's identity card (Both sides).	1	<input type="checkbox"/>	<input type="checkbox"/>
3	Photocopy of trade licence, SSM, etc. if the applicant is a firm/company, etc.	1	<input type="checkbox"/>	<input type="checkbox"/>
4	Clear colour photographs/pictures of each type of food to be sold at the Kuching Festival Fair.	1	<input type="checkbox"/>	<input type="checkbox"/>



## Terms and Conditions for Stall Operation at the 2026 Kuching Festival Fair

- 1) Successful applicants shall operate their stalls throughout the entire duration of the Food Fair. Failure to operate the stall for a cumulative total of **three (3) days** during the Food Fair may result in the **forfeiture of the deposit** paid to the Council.
- 2) The stall allocated to the successful applicant shall be used solely by the approved operator. Subletting, renting, transferring, or sharing of the stall with any other party is strictly prohibited.
- 3) Stall operators shall **only display and sell food items approved by the Council**. The Council reserves the right to determine the type of food permitted for sale and its decision shall be final. Any breach of this condition may result in the stall operator being blacklisted from participating in the following year's Food Fair.
- 4) **Drink stall operators** shall not sell food or other unauthorised items. **Food stall operators shall not sell drinks, dessert drinks, or ice-based food** unless prior written approval is obtained from the Council.
- 5) Special approval may be granted to international fast-food outlets to sell soft-drinks as part of their set package upon payment of RM500.00 per outlet in addition to the stall service charge imposed by the Council. The sale **shall be strictly confined to the stall counter** and shall not extend to the common serving area.
- 6) Stall operators shall ensure that their stalls are **properly decorated and maintained in an attractive and presentable manner**. The Council reserves the right to require stall operators, particularly those allocated half stalls, to display signboards of accepted designs.
- 7) Stall operators installing **partitions between stalls** shall ensure that both sides of the partitions are properly painted. For single stalls, partitions of approximately 1.8 meters in height shall be provided.
- 8) **The display of goods beyond the designated stall line or sun tent is strictly prohibited.**
- 9) **Stall operators shall not alter, loosen, or tamper with the ropes securing the tent canvas. Any damage to the tent structure or any safety risk arising from such actions shall be borne entirely by the stall operator concerned.**
- 10) All **food and beverages shall be prepared, handled, and served in a hygienic manner** in accordance with the directives issued by the Council's supervisors and all applicable health requirements in force from time to time.
- 11) All food handlers **shall wear clean and appropriate attire including aprons, head covers, and anti-saliva shields or mouth shields**. All assistants shall also wear aprons and caps at all times while handling food.
- 12) Stall operators **shall maintain their stalls in a clean and orderly condition** at all times during the Food Fair.
- 13) Sweeping of waste or food residue directly onto the floor is strictly prohibited.
- 14) Washing of utensils shall only be carried out at the designated sinks provided. Disposal of oil, grease, food residue, or any solid waste into sinks, floor drains, or drainage systems is strictly prohibited. Food waste strainers underneath the washing sink shall be kept clean at all times.
- 15) Stall operators shall collect food waste in **garbage plastic bags** and dispose it off into the RORO bins provided by the Council at the end of each night's business.
- 16) **The use of Styrofoam or polystyrene packaging, single-use plastic bags for food and drinks, and plastic straws is strictly prohibited within the Festival site.**
- 17) **Tables and chairs provided by the Council** at the common serving area shall not be removed, relocated, or kept within individual stalls.
- 18) Motor vehicles **shall not be permitted to enter the Dewan Masyarakat** compound between **5.00 p.m. and 11.00 p.m.** Any vehicle found parked within the compound during business hours may be towed away and compounded without prior notice.
- 19) The use of **faulty electrical appliances is strictly prohibited**. Stall operators shall ensure that electrical outlets are not overloaded as this may cause power failure at the Food Fair.
- 20) Electricity consumption for double stalls shall be charged based on the reading of **individual electricity meters installed by the Council** and in accordance with the tariff of Sarawak Energy Berhad (SESCO).

Terms and Conditions for Stall Operation at the 2026 Kuching Festival Fair

- 21) Stall operators shall clearly display a complete price list for all items sold in accordance with the requirements of the Ministry of Domestic Trade and Cost of Living (KPDNKSH). Prices shall be reasonable and appropriate with the quality and quantity of the food served.
- 22) Stall operators are advised not to leave valuable items in their stalls after business hours. The Council, its officers and workmen shall not be held liable for any accident, loss, theft, or damage occurring at the fair site.
- 23) The Council's Enforcement Officers and private security personnel engaged by the Council are responsible solely for safeguarding Council property and shall not be responsible for the personal belongings of stall operators.
- 24) The Council shall not under any circumstance be liable to stall operators for any loss or damages that they may suffer as a result of any act or omission of the part of The Council, its employees, agents, or contractors, or due to circumstances beyond the Council's control, including but not limited to electricity blackouts.
- 25) The sale of cigarettes, heated tobacco products, and vape devices is strictly prohibited within the Food Fair site.
- 26) Entertainment activities, public announcements, or third-party advertisements are not permitted at the Food Fair site.
- 27) A service charge shall be imposed on successful stall operators to defray part of the costs for electricity supply, water supply, stall construction, security, daily cleaning, refuse removal, and the arrangement of tables and chairs at the fair site as follows:
  - Half Stall (5' x 20') – RM700.00
  - Single Stall (10' x 20') – RM1,400.00
  - Premium / International Stall (10' x 20') – RM3,900.00
  - Double Stall (20' x 20') by invited quotation – RM5,850.00 (reserved price)
- 28) Stall operators shall dismantle and remove all furniture and fixtures and shall clear all debris from the site upon closure of the Food Fair.
- 29) A refundable deposit of RM300.00 shall be paid for Half, Single, and Premium stalls. Double stall operators shall pay a refundable deposit of RM800.00.
- 30) Stall operators and their assistants shall comply with any directives, instructions, or requirements issued by the Council or any relevant authority from time to time.
- 31) In the event of any breach of these conditions, the Council reserves the absolute right to terminate the stall licence, cease the stall operation, forfeit the deposit, and/or blacklist the stall operator from participating in future festivals without prejudice to any other action deemed appropriate by the Council.

I hereby acknowledge and agree to the above-mentioned conditions and confirm that I shall not make any claim against the Council in the event of any accident, loss, or damage arising from my participation in the 2026 Kuching Festival Fair.

( \_\_\_\_\_ )  
I.C. No.:

*Note: A competition to select "The Best Stall" will be organized and divided into four categories, namely: (1) Double Stall, (2) Premium Stall, (3) Single Stall, and (4) Half Stall. The best five stalls in the Single Stall and Half Stall categories, three stalls in the Premium Stall category, and one stall in the Double Stall category, together with the highest donor in each category, shall be automatically invited to participate in the following year's Kuching Festival. They will also be allowed to choose their stall location for their respective trade without balloting, subject to compliance with the Council's conditions. The winners and highest donor of each category will further be invited to witness the balloting process for new participants in the 2026 Kuching Festival Fair. The decision of the Committee on the Best Decorated Stall competition shall be final, and no appeals will be entertained.*

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**BORANG PERMOHONAN PENGELUARAN DEPOSIT ATAU WANG TAK DITUNTUT  
(LAFR 125)**

Setiausaha Bandaraya,  
Majlis Bandaraya Kuching Selatan

Melalui,  
Ketua Bahagian, Bahagian Kesihatan Awam & Pelesenan

Tuan/Puan

**Per: Memohon Mengeluarkan Deposit (Jenis: \_\_\_\_\_ Kuching Festival Fair 2026 \_\_\_\_\_ )**

Dengan segala hormatnya saya ingin memohon mengeluarkan deposit berjumlah RM \_\_\_\_\_ 300.00 \_\_\_\_\_ dengan mod pembayaran melalui \*  Cek  Pemindahan Dana Elektronik (EFT) kepada: -

\*  Nama Pemohon  Nama Syarikat  Pihak Ke-3

2. Butir-butiran adalah seperti berikut:-

*Nama Pemohon / Syarikat :			
Nombor Resit :		Tarikh Resit :	
Nombor Bil :		Tarikh Bil :	
Jumlah : RM	300.00	Nama Bank & No. Akaun :	
Catatan :		E-mel :	

3. Sekiranya tiada resit asal (LAFR122(2)):

i. "Statutory Declaration" atau

ii. "Letter of Indemnity"

Sekian, terima kasih.

.....  
Nama Pemohon: \_\_\_\_\_

No. Kad Pengenalan: \_\_\_\_\_

Alamat: \_\_\_\_\_

No. Telefon Bimbit: \_\_\_\_\_

Tarikh: \_\_\_\_\_

Dokumen yang perlu dikepilkan	Resit Asal ( <i>Original Receipt</i> )	
	Salinan Penyata Bank Akaun Syarikat / Kontraktor / Pendeposit	
	Salinan Kad Pengenalan (I.C.)	

**Untuk Kegunaan Pejabat**

Komen oleh Ketua Seksyen: Sila ✓ dikotak berkenaan.

<input type="checkbox"/>	Tiada bantahan terhadap pengeluaran Wang Deposit (Jenis: _____ )
<input type="checkbox"/>	Pengeluaran Wang Deposit (Jenis : _____ ) tertakluk/dibantah atas sebab:- _____

Nama: \_\_\_\_\_

Jawatan Pegawai: \_\_\_\_\_

Tarikh: \_\_\_\_\_