



# MAJLIS BANDARAYA KUCHING SELATAN

Council of the City of Kuching South

Jalan Padungan 93675 Kuching

Telephone No.:- 082-242311 Fax No.:- 082-240686

## FORM A APPLICATION FOR LICENCE

### PART I: PARTICULARS OF APPLICANT

1. Name of Applicant/Nominee: .....
2. Identity Card No.: .....
3. Passport No.: .....
4. Nationality: .....
5. Address (Home): .....
6. Telephone No.: .....
7. Position hold:.....
8. If applicant is a Company/Organisation, state:
  - (a) Name of Company/Organisation: .....
  - (b) Total Capital (if applicable): RM .....
  - (c) Address of Company/Organisation: .....
  - (d) Registration No. of Business/Company (if applicable): .....
  - (e) Date of Registration: .....
  - (f) Date of Expiry: .....
  - (g) Telephone No.: .....

### PART II: DETAILS OF APPLICATION

#### A. APPLICATION FOR LICENCE TO OPERATE A PLACE OF ENTERTAINMENT

1. Proposed Trade/Business Name: .....
2. Address of Premises: .....
3. Type of Premises: .....
- (i) Shophouse  Floor No.: .....
- (ii) Shopping Complex  Floor No.: .....
- (iii) Other (state) .....
4. Position of the premises:  
 Intermediate  Corner  Detached
5. Floor area: ..... sq. meters.
6. Ownership:  Owner  Tenant
7. Type of Entertainment: .....
8. Time of Operation: From ..... to .....
9. Duration of Licence: .....

**B. APPLICATION FOR ENTERTAINMENT LICENCE**

No.	Name / Place of Entertainment	Type of Entertainment				
		Music	Singing	Dancing	Exhibition of Cinematography film	Others (state)

1. Is any foreign artiste to be engaged? Yes  No   
 (If yes, a copy of visa/work permit in respect of each artiste and the approval of the State Secretary Sarawak to be supplied when application is approved.)

2. Total number of rooms ( if any ): ..... Seating capacity: .....

3. No. of karaoke machines	<input type="text"/>	No. of kiddy rides	<input type="text"/>	No. video machines	<input type="text"/>
No. of pin-tables/tables	<input type="text"/>	No. of stalls	<input type="text"/>	No. of bowling lanes	<input type="text"/>
No. of computer consoles	<input type="text"/>	No. of juke boxes	<input type="text"/>	Other (State) .....	<input type="text"/>

4. Period of entertainment (Dates): From ..... to .....  
 (For Temporary Licence Only)

5. (i) Times of entertainment: ..... to .....  
 ..... to .....

(ii) Number of entertainments per day/per night/per month:  
 .....

(iii) State number of tickets for sale/complimentary tickets:  
 Tickets for sale ..... Complimentary tickets .....

6. Purpose of entertainment:  
 (i) Commercial Yes  No   
 (ii) Non-commercial Yes  No   
 (as in Third Schedule)

If for non-commercial purpose, state full name and address of proposed recipient and letter of certification of proposed recipient.

Name: .....  
 Address: .....  
 .....

**PART III: DECLARATION**

I/We .....  
 Identity Card No. : ..... hereby declare all the information given above is correct and true.

Date: .....  
 ( ..... )

Processing fee receipt no: .....

**PART IV: INSTRUCTIONS**

**Checklist**

1. Please complete this form in block letters.
2. Tick  in the relevant boxes.
3. \*Delete whichever is not applicable.
4. Return this form together with the following documents:
  - (i) **5 copies** of completed Application Forms.
  - (ii) (a) **1 copy** of the \*Memorandum and Articles of Association, and \*Form 49 (return giving details in Register of Directors, Managers and Change of Particulars) in accordance with the Companies Act 1965.
  - (b) **1 copy** of the \*Trading Licence issued in accordance with Businesses, Professions and Trades Licensing Ordinance (Cap.33 (1958 Edition)).
  - (iii) **5 copies** of the floor plan and locality plan of the premises on A3 size paper.
  - (iv) **2 copies** of Land Title.
  - (v) **2 copies** of Occupation Permit of the building concerned.
  - (vi) **2 copies** of Tenancy Agreement/Letter of Consent/Confirmation from the owner of the land or building.
  - (vii) **1 copy** of Identity Card (Both sides).
  - (viii) **1 copy** of the latest paid assessment bill.
  - (ix) **2 photographs** of the premises ( 1 copy of a photograph taken from the outside and 1 copy of a photograph taken from the inside.
  - (x) **2 copies** of passport size photographs of the applicant.